



President-Elect

Function: Assists the President in carrying out the functions of that office and performs specific duties delegated by the President. Assumes the responsibility of the President in their absence.

Duties, Responsibilities and Authority:

Within the limits of the Bylaws and policies, the President-Elect will accomplish the duties set forth below:

- Serves as a member of the Board of Directors.
- Assists the President in the performance of duties whenever requested to do so.
- Serves as Chair of the RPAC Fundraising Committee and coordinates the fundraising efforts for Board of Director members.
- Coordinates with the President-Elect for the next year on the appointment of Vice Chairs. All appointments to be done with an eye toward future succession. Utilizes input from committee leadership to appoint membership on committees for next year.
- Recommends appointees for Grievance Committee members and Professional Standards and Arbitration Committee members for approval by the current Board of Directors no later than the December Board of Directors meeting.
- Forwards recommendations concerning VAR and NAR Committee membership when requested by VAR and NAR.
- Forwards recommendations concerning VAR Policy Board Candidates.
- Assumes the duties of the President in their absence.
- Represents the Association at the annual NAR Convention and attends all VAR meetings as a VAR Delegate (unless serving on the VAR Policy Board).
- Represents the Association with other associations or organizations as requested by the President.
- Makes every attempt to attend all major functions of the Association.
- Carries out other duties as directed by the President.

Qualifications:

- Must be a REALTOR® member in good standing.
- Must have held the position of Vice President of the Association.
- Strongly encouraged to be a contributor to RPAC.
- Must attend a training session on the enforcement of the Code of Ethics each year and is encouraged to attend the REALTOR® Day on the Hill.
- Must be actively engaged in the real estate business and hold an active real estate license in the state of Virginia.

Term:

The President-Elect is elected for a term of one year (January-December) and automatically succeeds to the office of President.