

**LANDLORD/TENANT MOVE IN/MOVE OUT INSPECTION REPORT (OPTIONAL)**

# \_\_\_\_\_

**This Inspection Report is provided to assist the parties in fulfilling their move-in and move-out inspection responsibilities. However, nothing in this Inspection Report alters the parties' rights and/or responsibilities under Lease. Any request for repairs must be submitted separately in writing to Landlord.**

This  Move-In **OR**  Move-Out Inspection Report is made on \_\_\_\_\_, pursuant to a lease ("Lease") dated \_\_\_\_\_ between \_\_\_\_\_ ("Tenant") and \_\_\_\_\_ ("Landlord") for the rental of the Property: \_\_\_\_\_.

(Check the applicable box):

Move-In **OR**  Move-Out **Date: Inspection Date: Time of Inspection: Inspected by:**

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Note below any observed damages, systems or appliances that are not functioning property.

	<b>Landlord's Notes –</b> If left blank, Landlord notes no damage	<b>Tenant's Notes –</b> If left blank, Tenant does not object to Landlord's Notes.
<b>Kitchen</b>		
<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Light Fixtures</b>		
<b>Windows/ Screens/Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Cabinets</b>		
<b>Counters</b>		
<b>Sink/Disposal</b>		
<b>Refrigerator/Microwave/ Dishwasher</b>		
<b>Other</b>		
<b>Other</b>		
<b>Bath 1</b>		
<b>Walls/Ceilings</b>		

<b>Carpet/Floors</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Toilets</b>		
<b>Fans</b>		
<b>Bath/Shower</b>		
<b>Cabinets</b>		
<b>Counters</b>		
<b>Sink/Drain</b>		
<b>Other</b>		

**Bath 2**

<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Toilets</b>		
<b>Fans</b>		
<b>Bath/Shower</b>		
<b>Cabinets</b>		
<b>Counters</b>		
<b>Sink/Drain</b>		
<b>Other</b>		

**Bedroom 1**

<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		

**Bedroom 2**

<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		

**Bedroom 3**

<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		

<b>Other</b>		
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**Bedroom 4**

<b>Walls/Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		

**Living Room**

<b>Walls/ Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/ Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		
<b>Other</b>		

**Dining Room**

<b>Walls/ Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		

<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		
<b>Other</b>		

**Basement**

<b>Doors/Locks</b>		
<b>Walls/ Ceilings</b>		
<b>Carpet/Floors</b>		
<b>Drapes/Window Coverings</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors</b>		
<b>Outlets</b>		
<b>Other</b>		
<b>Other</b>		

**Exterior**

<b>Walls/Ceilings</b>		
<b>Floors</b>		
<b>Light Fixtures</b>		
<b>Windows/Screens/ Doors/Locks</b>		
<b>Outlets</b>		
<b>Fans</b>		
<b>Other</b>		
<b>Other</b>		

**Other**



\_\_\_\_\_  
**LANDLORD (or Managing Agent)**      **DATE**

\_\_\_\_\_  
**TENANT**      **DATE**

\_\_\_\_\_  
**TENANT**      **DATE**

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**TENANT**      **DATE**

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**TENANT**      **DATE**

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**TENANT**      **DATE**

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